

Schedule 4 – **DRAFT** Governance Framework

From 1st April 2021 the following arrangements will be implemented to facilitate this agreement.

Governance arrangements will be reviewed on an annual basis to ensure it is still reflective of the requirements.

Healthy Child Collaborative Board

1. The Healthy Child Shadow Board will become the Healthy Child Collaborative Board. This board will oversee the strategic implementation of the agreement ensuring the terms of the agreement and the spirit of the partnership are adhered to.
2. This Board will be co-chaired [or chair and vice-chair] by the North Yorkshire County Council statutory Director of Children’s Services and the Harrogate and District NHS Foundation Trust Deputy Chief Executive/Finance Director.
3. The Board will have responsibility for:
 - Overseeing the provision of the Healthy Child service
 - Meeting the Public Health mandate and the financial, performance, quality and safeguarding requirements set out in this agreement and contractual relationships between NYCC and HDFT
 - Developing integrated partnerships and pathways between Children’s services to improve outcomes for Children, Young People and families, reduce duplication and increase efficiency.(including Early Help, No Wrong Door, acute and community paediatrics and other services)
 - Developing a work programme for the above
 - Review opportunities for integrated provider management approaches between NYCC and HDFT.
 - Resolving issues escalated to the Board by the Operational Group
 - Review and approval of an annual report on all service, financial, performance, quality and safeguarding issues for further review with the relevant senior officers for the organisation so that the Board can be assured that the Section 75 is delivered and the Public Health Mandate met.
 - Review and approval of the Transformation and Improvement Plan which sets out the current position of the service, achievements and future plans for review and approval by the Board,
4. Membership of the Board will include:

NYCC: Director of Children’s Services, Director of Public Health, Assistant Director of Strategic Resources, Assistant Director Children and Young People’s Services

HDFT: Executive Director representation, Operational Director, Head of Safeguarding and lead Nurse for Public Health and Quality.

Other relevant officers may attend by invitation as and when required.

Deputies- Where members are unable to attend a deputy should be nominated with appropriate authorities.

5. The Board will meet as frequently as required to undertake its business, but should hold a minimum of 4 meetings per year. In the first year of the agreement the board will meet on a bi-monthly (8 weekly) basis.

6. The Council will provide the secretariat to the Board and will collate and distribute the agenda for each meeting, with papers being sent out a minimum of 5 working days in advance of each Board meeting

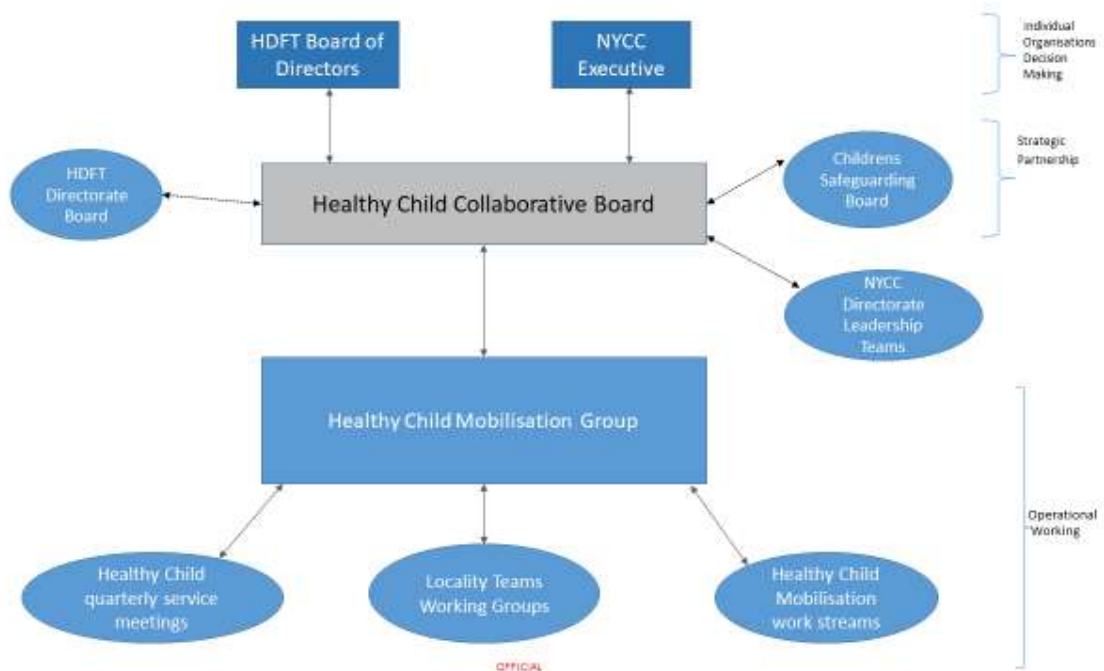
Healthy Child Mobilisation Group

7. The Healthy Child Operational Working Group will become the Healthy Child Mobilisation Group. This group will oversee the mobilisation and delivery of the service, ensuring that the service is delivered in accordance with the partnership arrangement.
8. The mobilisation group will be co-chaired by the HDFT Head of Safeguarding and lead Nurse for Public Health and Quality and the Commissioning Manager Health/Public Health Consultant for NYCC
9. The Mobilisation Group will have responsibility for:
 - Overseeing the delivery of the Mobilisation plan
 - Implementing the Healthy Child mandate and service specification
 - Resolving issues escalated to the Group by either party where possible, escalating issues to the Board as appropriate these may include but are not limited to
 - Contracting
 - Safeguarding Board concerns
 - Relevant Operational meetings
 - Transformation work streams
 - Developing integrated partnerships and pathways between Children's services to improve outcomes for Children, Young People and families, reduce duplication and increase efficiency including Early Help, No Wrong Door, acute and community paediatrics and other services.
 - Preparing an annual report on all service, financial, performance, quality and safeguarding issues for review by the Board and other appropriate officers as set out above.
 - Developing the frame work and content for the Transformation and Improvement Plan which sets out the current position of the service, achievements and future plans for review and approval by the Board.
10. Membership of the Operational Delivery Group will include:

NYCC: Commissioning Manager (Emma), Lead Consultant in Public Health, representative of Children and Young Peoples Service

HDFT: General Manager, Head of Safeguarding and Lead Nurse for Public Health and Quality, Service Managers, Safeguarding lead, Head of Charity and Business Development Project Manager
11. The Operational group will meet as frequently as required to undertake its business, but should hold a minimum of 1 meeting per month. In the first year of the agreement the group will meet on a two-weekly basis at least.

12. The Council will provide the secretariat to the Mobilisation Group and will collate and distribute the agenda for each meeting, with papers being sent out in advance of each meeting.
13. The structural governance arrangements for the Healthy Child programme are set out at XX below.



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